

## **MINUTES OF THE HACKNEY CARRIAGES AND PRIVATE HIRE LICENSING SUB-COMMITTEE**

**Tuesday 31 May 2016**

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**COUNCILLORS PRESENT:** Councillors Cook (Chair), Clarkson and Mills.

**OFFICERS PRESENT:** Jill Cramer (Licensing Officer), Jeremy Franklin (Lawyer) and Jennifer Thompson (Committee and Members Services Officer)

### **1. ELECTION OF CHAIR AND VICE-CHAIR**

The Sub-Committee agreed that Councillor Cook be appointed as Chair and Councillor Clarkson be appointed as Vice Chair for meetings in this municipal year.

### **2. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **3. PROCEDURE TO BE FOLLOWED AT THE MEETING**

The Sub-Committee noted the Council's procedures and guidance note on the relevance of warnings, offences, cautions and convictions.

### **4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **5. MINUTES**

The Sub-Committee resolved to approve the minutes of the meeting held on 25 April 2016 as a true and accurate record.

### **6. EXEMPT MATTERS**

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve

the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

#### **7. CONFIDENTIAL MINUTES**

The Sub-Committee resolved to approve the confidential minutes of the meeting held on 25 April 2016 as a true and accurate record.

#### **8. HCPH: SUITABILITY TO CONTINUE TO DRIVE PRIVATE HIRE VEHICLES IN LIGHT OF A RECENT CONVICTION**

The Head of Community Services submitted a report detailing a case to determine the licence holder's suitability to continue to hold a Private Hire Driver licence.

The Sub-Committee resolved to **REVOKE** the Private Hire Driver Licence with immediate effect.

#### **9. DATES OF FUTURE MEETINGS**

The Sub-Committee noted the future meeting dates.

Notwithstanding the resolution of the General Purposes Licensing Committee, the Sub-Committee **agreed** to start its meetings at 5.30pm.

**The meeting started at 5.00 pm and ended at 5.45 pm**



**CHAIR**

**08 AUG 2016**